

**NORWEGIAN – ESTONIAN CHAMBER OF COMMERCE MTÜ (NECC)  
49<sup>th</sup> MANAGEMENT BOARD MEETING on 14.06.2016 at Ambassador Residence, Nõmme,  
Tallinn**

**Beginning:** 16:00

**Participants:**

**Board Members:**

Torfinn Losvik, Chairman

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Helena Almqvist, Deputy Chairman

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Martin Pedersen

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Jüri Ploom

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Katrin Saar

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**Guests**

Dagfinn Sørli, Ambassador of Norway

Paal Aschjem, Honorary Chairman

**At the minutes:**

Ene Aschjem, secretary of the meeting

**Apologies:**

Ivars Kapitovics

Argo Saul

Christian Testman

**Agenda:**

**A For Review and Approval**

49.1 Confirmation of the legitimacy of the meeting

49.2 Welcome, addresses and introduction

49.3 Signing of the minutes of the last meeting

**B For Resolution**

49.4 Upcoming NECC Events

49.5 Board Working Groups Update

49.6 NECC Awards 2017

**C For Information**

49.7 Norsk-estisk forening

49.8 FICE Update

49.9 AOB

- 49.10 Next meetings
- 49.11 Closing remarks

## **Discussion of the items on the agenda**

### **A For Review and Approval**

#### 49.1 Confirmation of the legitimacy of the meeting

With 5 out of 8 Management Board members present, the meeting was legally able to adopt decisions.

#### 49.2 Welcome, addresses and introduction

Chairman of the Board greeted the members of the Board and made a brief overview of the items on the agenda.

#### 49.3 Signing of the minutes of the last meeting

Earlier minutes were signed.

### **B For Resolution**

#### 49.4 Upcoming NECC Events

The following planned events' schedule were discussed and approved:

August 25 – mingling event – Jüri Ploom to come up with a proposal

September – company visit, DNB (decide upon the theme and date of the visit)

October 18 – Business Culture seminar. Focus will be on business culture of Norwegians and Estonians. Karin Ellis will talk about Norwegian business culture, we need to find a speaker for Estonian side. Agreed to add more elements to this seminar in order to give it higher profile (music, additional complimentary speakers, etc.). This will be a Team Norway event.

Beginning of October - Nordic President Dinner – depending on time schedule and availability of President Toomas Hendrik Ilves

December 1 - NECC Members' dinner hosted by the Norwegian Ambassador in his residence.

#### 49.5 Board Working Groups Update

Group 1 – External Communication/Profiling

Group 2 – Increased Engagement Level of NECC members

Group 3 – Increased NECC Members' Base

Group 4 - Increased Advocacy on Topics Supporting Growth

The first three groups submitted an update showing status of their work (annexed to these Minutes), while group 4 will do so at next meeting.

Board will at next Board meeting review and comment on all groups' progress and make summary conclusions.

#### 49.6 NECC Awards 2017

The working group had the first planning meeting on June 9 and consists of Helena Almqvist, Hedwig Meidra of DNB and Ene Aschjem. Hedwig Meidra to lead the project and draft the plan of action and budget. Helena to keep the Board informed of the progress

### **C For Information**

#### 49.7 Norsk-estisk forening

It was decided to join the Norsk-estisk forening as it offers an opportunity for marketing NECC.

#### 49.8 FICE

FICE has elected Anders Hedman as the new Chairman.

#### 49.9 AOB

Jüri Ploom has contacted the Estonian Chamber of Commerce and Industry with the aim of exploring possible cooperation between them and NECC. Update to be given at next Board meeting.

The Board agreed upon the decision to increase the profiling of NECC by NECC seeking to employ a full-time executive director whose role will be to run actively NECC's affairs on a daily basis. The Board's role will thus change to be more acting in a supervisory capacity, as opposed to its current more executive role. Ene Aschjem, NECC secretary, has declined to take such full-time position, thus the Board's chairman and deputy chairman will commence the search for an executive director and keep the Board informed of progress as the process advances. The current way of working for the Board and the Secretary will continue as before until such full-time executive director is in place.

#### 49.10 Next meetings

The meetings of the Board are scheduled for August 25, October 17 and December 1, 2016.

#### 49.11 Closing remarks

Thereafter the agenda of the meeting was exhausted and the meeting was terminated.

*Signatures of all participating Management Board members are available on the first page.*